

JOBS MDVI

Leonardo da Vinci Partnership 2011 to 2013

Minutes of a Transnational Project Meeting

Date of meeting: 6.10.11 – Day 3

Confirmation meeting date

2nd Meeting: 23rd Jan 2012 (travel day) 24th – 26th Jan 2012 (27th Jan travel day) – Job Mediation, Germany

3rd Meeting: 1st May 2012 (travel day) 2nd May – 4th May 2012 (5th May travel day) Valued activity, France

4th Meeting: 3rd Sept 2012 (travel day) 4th – 6th Sept 2012 (7th Sept travel day) Social and personal skills - Denmark

5th Meeting: 21st Jan 2013 (travel day) 22nd – 24th Jan 2013 (25th Jan travel day) Assistive technology, (venue to be decided.)

6th Meeting: 22nd April 2013 (travel day) 23rd – 25th April 2013, (26th April travel day) Final meeting – Netherlands.

Project plan

Explanation of project plan given:

Italy **will in** November, prepare information for job mediation for meeting in Germany.

Papers ready in December and sent out for meeting in January

Finland – Report writing on best practices following each meeting; prepare information in November to send out information to partners in December ready for meeting in January.

Hungary – test guidelines written after each meeting, and report back at the next meeting

Job mediation –all participating countries will bring their best practices to the meeting in Munich.

Action: All participating countries to send their best practices on job mediation to Elfa by end of November 2011

Elfa will prepare a package with all the best practices regarding job mediation and put on website for people to look at before the meeting.

A selection of best practices will be shared with the whole group at the meeting in Germany, through formal presentations and in smaller groups.

Dissemination of whole project to be completed by Lies (Netherlands) both during and after the project.

Group work summary - Assistive Technology

Group 2:

Consider needs of individual and find technology to suit their requirements

One suggestion would be for one person from the institute to research the market for assistive technology

On the other hand, it may not be necessary to use hi-technology a starting point to consider might be: what does the student need, it may be something very simple, review their individual plan and consider what may meet their need.

Avoid putting the main emphasis on technology; we need to consider the holistic approach to the person's needs.

Group 4

Technology needs to meet the individual requirements of the person and assessment needs to be holistic.

Creative and imaginative approach to meeting technology

Careful thought about appropriate resources, software, equipment to meet the need, (it is not always the most expensive piece of equipment that is necessary.)

Professionals need to assess the piece of equipment and the extent of the opportunities that it offers to meet the access needs of the person.

Group 1

Provision of comprehensive staff training

Funding – possibly from Europe

Suggestion for column on website – for professionals in the project to look at new products – *'Do you know about?'*

Group 2

Bank of technology – library system

Need for more technology

Assessment/evaluation of client's technology requirements.

Location of meeting for assistive technology: to be confirmed at the next meeting.